Staff	use	on	ly:
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Paid: \$	On:	[date] Staff initial:	In MyTurn?: 🗆 Borrower #:	
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Are you a Homeowner? Renter?

Are you a member of a block club/neighborhood organization? Yes No

What is your primary use of the tools? _____

TOOL LENDING AGREEMENT

- 1. Only residents of Indianapolis(as constituted by Marion County) who are over the age of 18 are eligible to borrow tools from the SFP Tool Library (SFPTL)
- 2. Tools and equipment are loaned for 1 or 7 days. Failure to return the tools and equipment by the due date will incur late fees and stop the account. After 30 days, unreturned tools and equipment will be considered stolen property, and charges may be filed.
- 3. Tools must be returned to the Soul Food Project staff. Tools cannot be dropped off during closed hours.
- 4. For those unfamiliar with a particular tool, safety training materials such as manuals (if in the possession of the Tool Library) will be made available upon request. However, by taking possession of any item, the member certifies that he or she can use that item safely and adequately.
- 5. Necessary safety equipment is available upon request by the Member.
- 6. Tools must be returned clean and cords coiled, or you will be charged a \$5.00 fine.
- General late fees per tool/day are \$.50 for hand tools, \$1.00 for power tools, and \$5.00 for 1-day rentals.
 *Please always refer to the tool list for late fees per tool/ per day.
- 8. Renewals: No renewals for 1-day loan items; all other items may be renewed 1 time.
- 9. Tool Library Members are responsible for lost/stolen/broken and damaged tools reasonable wear and tear expected. If tools are lost/stolen/broken or damaged, the Tool Library Member is responsible for the following:
 - 1. Notifying the police if stolen and reporting to SFP Tool Library
 - 2. Cost of replacement/cost of repair of lost/stolen/broken/damaged tools
- 10. Borrowing privileges will be suspended until all fees are paid in full.
- 11. The Tool Library Member is liable for any property damage caused by using the tools and equipment, including any damage caused by loading and unloading tools and equipment from Tool Library Member's vehicle.
- 12. Nonprofit members are allowed to reserve tools—all other members loan on a first-come-first-serve basis
- 13. One person per membership. You may add a second user at your address for \$5.00.
- 14. Updating accounts may require 24-72 hours. No loans may be made until the account is verified.
- 15. Soul Food Project Tool Library reserves the right to limit the number of tools borrowed.

I, ______ (print name), affirm that the information that I have provided on the Membership Application is current, true and correct. I understand that this information may be subject to verification.

I, ______ (print name), further state that I have read and fully understand the rules and regulations of the Tool Library, and I understand that failure to comply with any of these rules may result in revocation of my borrowing privileges and/or legal action against me. I have read and signed a Waiver and Indemnification form, relinquishing any and all claims against the Tool Library.

WAIVER AND IDENIMIFACTION

I, ______ (print name), state that I am capable of using the tools I am borrowing and that I will use the tools I am borrowing in a safe and responsible manner.

I understand that Soul Food Project is not legally liable for any injury sustained while under the care of the borrower.

I hereby agree to release and indemnify and hold harmless Soul Food Project, its officers, agents, and employees from any and all liability, loss, claims, demands, actions, or causes of action for the death or injury to any persons and for any property damage suffered or incurred by any person which arises or may arise or be occasioned in any way from the use of tools I am borrowing from the Soul Food Project Tool Library.

I affirm that the above information is current, true, and correct and may be subject to verification. I further state that I have read and fully understand the Policies & Conditions of Soul Food Project Tool Libary. I understand that failure to comply with any of these rules may result in the revocation of my borrowing privileges and/or legal action against me. I have read this Waiver and Indemnification form and, in signing it, relinquishes all claims against Soul Food Project and its Tool Library.

Signature

Date